

NORTHWESTERN UNIVERSITY FEINBERG SCHOOL OF MEDICINE  
DEPARTMENT OF SURGERY  
POLICIES & PROCEDURES

## Conference Attendance Policy

Revised January 2017

### PURPOSE

To clarify required conference attendance for Dept of Surgery residents during their clinical years

### PERSONS INVOLVED

Categorical & Non-designated Preliminary Residents.

### PROCEDURES

The Department of Surgery (DoS) requires that residents attend a minimum of 75% of each of the department's educational conferences during a clinical year. Attendance is documented through "sign in" sheets and all residents must sign in for themselves and be present for the entire conference. Attendance data is calculated twice per year. Residents who are present at less than 75% of any required teaching conference will be given low scores on their milestone professional evaluations. The 25% absence allowance is for time away on vacation, fellowship interviews, illness, patient emergencies, or other reasons. Residents on authorized medical or maternity leave are excused from conference attendance. For additional rotation specific conferences please refer to the rotation's learning objectives document. Please see the listing below for your conference attendance expectations.

Conferences	Audience	Lurie Children's	MacNeal & VA	NMH non-GS rotations	NMH GS rotations <sup>†</sup>
Grand Rounds*	PGY 1-5	Named Lectures only**	Required	Excused	Required
Resident Seminar Series*	PGY 1-5	Excused	Required	Excused	Required
Resident Roundtable	PGY 1-5	Excused	Required	Excused	Required
Skills Lab	PGY 1-5	Required	Required. Post call resident excused after 10am	Required	Required except Nt. Float/SICU Nights
Core Curriculum	PGY 1-5	Excused	Required. Post call resident excused after 10am	Excused	Required except Nt. Float/SICU Nights
PGY1 Conference	PGY 1	Excused	Required. Post call resident excused after 10am	Excused	Required except Nt. Float/SICU Nights
Resident as Teacher	PGY 2 & 4	Required	Required. Post call resident excused after 10am	Required	Required except Nt. Float/SICU Nights
Quality Improvement	PGY 2 & 3	Required	Required. Post call resident excused after 10am	Required	Required except Nt. Float/SICU Nights
NMH DOS M&M	PGY 1-5	Attend Lurie's Clinical Case Review	Attend MacNeal / VA M&M	Attend service appropriate M&M	Required

<sup>†</sup>NMH-based GS rotations include Blue, Breast, Colorectal, Endocrine, EVATS, GI/MIS, Mueller, Night Float, SICU (day & night), Surg Onc, Thoracic, Transplant, Trauma, & Vascular.

\*Please note: Residents from all specialties are welcome and encouraged to attend these conferences.

\*\*Named Lectures include the Bergan, Davis, Mayo, Method, Shields and Ujiki Lectureships.